

COMPLIANCE & SAFETY

Safety & Culture

Fire Safety

RACE & PASS are the widely known healthcare acronyms for fire response. If you discover a fire:

Rescue anyone that is in immediate danger.

Activate the nearest alarm/pull the fire alarm & call the emergency response number.

Contain the fire by closing all doors in the fire area.

Evacuate OR Extinguish if the fire can be controlled & put it out using PASS. Otherwise, leave the area & close the door.

Pull the pin.

Aim extinguisher at the base of the fire.

Squeeze the handle.

Sweep side to side at the base of the flame.

Compliance

Confidential Business Information

Intellectual property, trade secrets of the organization, & employee information are all to be held in the highest confidence. We only supply this information to those who have a *need* to know.

Compliance in action:

- Safeguard confidential information, including proper labeling, storage & disposal.
- Follow computer & network security procedures to prevent unauthorized access.
- Do not share information with individuals that do not have a need to know.

Q: I have learned about a new clinical service soon to be offered by the company, although it has not yet been publicly announced. Can I recommend this service to family & friends?

A: No. The announcement of a new service is carefully timed based upon legal & public information considerations. Unofficial announcements are not permitted & may create misleading impressions because the service may change before it is made public or may be offered at all.

HOW TO REACH RISK

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HOW TO REACH COMPLIANCE

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